

**City of Brunswick  
Mayor and Council Meeting Minutes  
September 14, 2021**

The September 14, 2021 City of Brunswick Mayor and Council Meeting was convened at 6:00 P.M. by Mayor Nathan Brown. The following members and staff were present: Nathan Brown, Mayor; John Dayton, Vaughn Ripley, Brian Sandusky, Andy St. John, Chris Vigliotti, and Angel White, Council Members; Dave Dunn, City Administrator; Kevin Grunwell, Chief of Police; John Gerstner, Director of Public Works; Matt Campbell, Superintendent WTP; Jeremy Mose, Superintendent WTP; and Carmen Hilton, Main Street Manager.

Approval of Minutes

- Mayor & Council – August 10 & 24, 2021
- Closed – August 17 & 24, 2021

Mr. St. John made a motion to approve the minutes. Mr. Sandusky seconded the motion, which passed 6-0.

Citizens' Forum

No comments.

Introduction and Adoption of Resolutions and Ordinances

- Resolution 2021-09 – Traffic Control Request – Handicap Space – 729 Potomac View Parkway

Mr. Dunn explains the residence has a two-car garage in the rear and a parking pad. Mr. Ripley made a motion to approve Resolution 2021-09. Mr. Vigliotti seconded the motion, which passed 6-0.

- Resolution 2021-10 – Sale of Newberry Building – 30 West Potomac Street

Mr. Dunn reads the resolution and states this is a State Code requirement to officially state the City has no need for the building and advertise such for 20 days, which has been done.

Mayor Brown explains the City has been working on this purchase for several years. This involved a grant from DHCD to purchase properties downtown to approve City's main street. The actual discussion on selecting the offers to purchaser will occur at a Closed Meeting.

Ms. White made a motion to approve Resolution 2021-10. Mr. St. John seconded the motion, which passed 6-0.

Staff Reports

Department Heads provided monthly reports.

Consent Agenda

- PO Approval - #2200274 – Hertrich Fleet Services – PD Cruisers - \$65,664

Mr. Dunn explains these vehicles were budgeted. Mr. Sandusky asks the cost to outfit these. Mr. Dunn states and the Chief agrees the estimate is \$5,000. Mr. Sandusky asks how we capitalize the vehicle. Mr. Dunn explains a five-year capitalization is used.

Mr. Ripley made a motion to approve the consent agenda items. Mr. St. John seconded the motion, which

passed 6-0.

#### New Business

- Sports Complex Bid Opening

Mr. Dunn opens the bid. The City requested RFQ from six contractors but only received one back from CJ Miller.

Quote – Waterline, \$43,590.00, Vent Pipes, \$61,425.00

Millings in conjunction with paving contract, \$39,980.00 - Totals \$144,995

Millings at different time from paving contract, \$42,980.00 - Totals \$147,995

Quote given to P&Z to review for responsiveness.

- Trash Collection Schedule Change

Mr. Dunn explains J&J has requested to reduce four routes to two routes effective November 1. They have agreed to pick up trash that residents place at the curb on the old days for a month at no cost.

Mr. St. John asks how will J&J know who needs trash picked up for this month. Mr. Dunn states the most effective method is to have the resident notify J&J that trash was not collected. Finance Committee recommended the change.

Mr. Sandusky worries there will be more trash. Mr. Dunn explains there will be the same amount of trash whether it's two or four days.

Mr. St. John states J&J should continue pickup on Tuesday and Wednesday for first two weeks of November.

Mr. Ripley suggests to make the switch with notification without November pickup.

Mr. St. John made a motion to approve moving trash collection schedule to two days. Mr. Vigliotti seconded the motion, which passed 6-0.

- Event Application Approvals

- Brunswick Library - Family Story time
- Brunswick Main Street – Un"wine"d
- Muddy Pedals LLC – Mountain Bike Skills Clinic
- City of Brunswick – Veterans Day Parade

Ms. White made a motion to approve the event applications. Mr. St. John seconded the motion, which passed 6-0.

#### Adjournment

The meeting adjourned at 6:40 pm.

Submitted by: Dave Dunn

Approved By: [Signature] 10/18/21  
Mayor Date

Witnessed By: [Signature] 10/13/21  
City Administrator Date